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***Youth Justice Service***

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| **Resettlement Policy** |

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|  | Effective Date: | September 2023 |
|  | Review Date: | September 2024 |
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1. **Introduction**

Enfield YJS recognises that children who are given custodial sentences have the worst reconviction rates. Enfield YJS’s re-offending rate is broadly aligned with the national average. We know that resettlement support for children is important in reducing re-offending. Maintaining family ties and in particular family visits support reduction of re-offending, as has support for children in securing suitable accommodation, family support, access to health and education, employment, and training.

Our re-settlement support is based on ‘Child First’ principles. Resettlement is based on providing personal support to a child to help them shift their identity from pro-offending to pro-social. This requires an assessment and identification of their pro-offending narrative, their strengths and goals and identifying a plan to address this. It is based on ensuring a child has suitable practical support including appropriate accommodation, healthcare, education or training opportunities and constructive leisure.

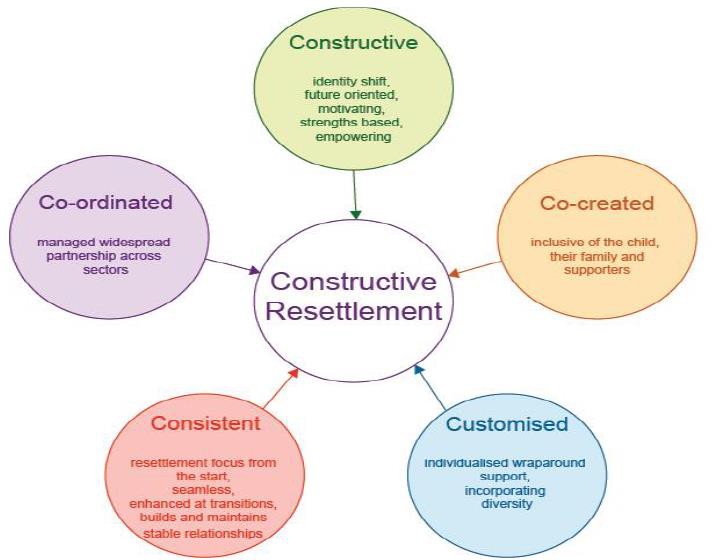
Enfield YJS understand that relationships are key to helping a child make long lasting changes. Enfield staff are all trained supporting children’s re-settlement are trained and skilled trauma informed practitioners.

1. **Resettlement pathways and principles of constructive resettlement**

The Pathways of Resettlement should be underpinned by the following five characteristics which provide an effective framework towards achieving successful resettlement and promoting individual strengths and positive identity for the child:

**5 C’s – 5 principles for effective support**

1. **Constructive** – discussions about and planning for resettlement are useful and intended to be helpful to the child and their parents/carers with a focus on their future.
2. **Co-created** – plans produced from collaboration with the child, their parents/carers, and their network.
3. **Customised** – a bespoke plan made with the child and their family/carers.
4. **Consistent**- the continuous planning for resettlement that starts immediately and continues throughout the duration of custody.
5. **Co-ordinated –** working in partnership with the network of parents/carers, wider family, professionals, and the child.





**3. Enfield enhanced resettlement offer and pathways**

**3.1 A dedicated resettlement worker**

Enfield YJS has a dedicated resettlement worker to advocate and provide additional support to children in custody and upon release.

Every child in custody is seen every month by their case manager and every month by the specialist resettlement worker (this is double the number of visits compared to most children in custody).

The resettlement worker focuses provision interventions on shifting a child’s identity from pro- criminal to pro-social and considers the nine pathways to resettlement within development of plan of support.

Where a child will remain in custody past the age of 18, the resettlement worker will be key to this important transition. Re-settlement worker continues to offer support during the transition to the adult secure estate. This includes further support for children post transition to the adult secure estate if this is necessary to help children to settle in.

The re-settlement support is provided to children post release from custody within community, which provides an additional layer of support and stability. This includes an offer (based on voluntary engagement of the child) for up to four months after the Notice of Supervision/ Licence Period has ended.

Please see flow chart in Appendix 2 for more detailed information on the role of the resettlement worker.

**3.2 Additional resettlement pathway**

In Enfield, we have added an **7th resettlement pathway** – Pro-social Identity to help us to achieve best transition support to help children re-integrate to the community and achieve best outcome. In line with ‘Child First’ principles, we understand that we need to develop a child’s pro- social identity to prevent further offending and heal trauma. Enfield YJS aims to support children to move from a pro-offending identity to a pro-social identity by empowering children to make positive choices and gain status and security by pro-social and future-oriented means thereby gaining sustainable positive outcomes. We do this by promoting desistance, wellbeing, and security by supporting children to feel socially included and contributing to society with constructive achievements.

**3.2 Enfield 7 resettlement pathways – services and interventions**

Please see table 1 detailing how Enfield YJS support a child’s resettlement through the 7 pathways.

*Table 1 -Enfield Resettlement pathway to services ( note this is regularly reviewed)*

| **Resettlement pathway** | **Services/interventions for children** | **Provider/partner** |
| --- | --- | --- |
| **Accommodation** | * Joint working protocol between YJS and Social Care: * Children due to release are taken to Placement and Resources Panel to ensure an appropriate placement is found for a child. The referral is taken 4 weeks before release from custody. * Joint working with social workers where children or their siblings are opened to social care to ensure joint approach to support and care for family and children. * **16–17-year-old homelessness** – referral to Adolescent Safeguarding Team for a join assessment with Housing * Home visit is undertaken after sentencing and one month prior to release to ensure appropriate home environment for release. * Devolved budget is available to purchase any items required for return home (e.g. bedding, furniture). * Advocacy and support for family if they are at risk of homelessness or require relocation to an alternative accommodation. YJS Family Coach can offer this support. * Access to Early Help DWP worker if there are concerns about welfare benefits/housing. * Referral of child’s family to Citizens Advice Bureau for advocacy and support if family is in rent arrears. * Information sharing with Housing and Homeless team to provide support with housing issues. * Referral to a Family Group Conferencing if a child is unable to return home, engaging family with planning and developing alternative living arrangements and support for a child. | Enfield Social Care and Youth Justice Service  Youth Justice Service  Early Help/DWP  Citizen Advice Bureau  FGC Service/Enfield Social Care |
| **Employment, Education and Training** | * ETE advice and support - a dedicated **YJS ETE Coordinator** This post provides personalised support with all ETE issues pre and post 16 years of age. The post provides support wit careers advice, search for further education or job preparation. ETE Coordinator will provide case consultation on post 16 ETE offer and options. * **Education needs – access to YJS Education Psychologist**   Available for consultation where a young person in custody has an EHCP or additional learning needs.   * If a child is in custody, a referral will be made to the ETE Panel prior to their release, to ensure any barriers are removed for a child’s re-integrated with education, employment, and training. * If there are concerns with suitability of ETE provision within secure estate, escalation will be made to the Head of Virtual School, who will intervene with the secure provider. Where necessary, the Head of Virtual School or Advisory teacher will visit the custody. * As part of the SEND joint working protocol, if a child has an EHCP, this is reviewed upon entry to custody and at point of child’s exit from custody, to ensure child’s special education needs are met. SEND service is notified when child is placed to custody and we expect SEND service to attend initial planning and review meetings. * We have an enhanced re-settlement support for care leavers with SEND post 18, the Virtual School will visit every child 18-21 in custody and ensure their EHCP is reviewed to support their re-settlement. * Referral to Work Works Training Solutions, to access a personalised support with Employability and Job Board * Referral to DWP via early Help to support with job search for a child or their parent/carer * ETE Directory * **Tottenham Hotspurs Foundation** -providing support with employment skills. [About Spurs Foundation | Tottenham Hotspur](about:blank) | YJS ETE worker/ Advisory Teacher  Enfield Education Psychology Service  Enfield Virtual School within social care  Special Education Needs and Disability Service  Work Works Training Solutions  [Level 1 certificate in Personal Development for Employability « Work Works (workworkstrainingsolutions.com)](about:blank)  Enfield Early Help/DWP    Tottenham Hotspur Foundation |
| **Health** | * **General health - Nurse**   All children leaving custody will have a general health appointment scheduled with Enfield YJS Nurse within the first 2 weeks of returning to the community. For remand cases where exact date of release is unknown, the appointment will be scheduled for the earliest opportunity after returning to the community.   * **Speech and Language needs – Speech and Language Therapist**   Where a child did not have a SAL assessment with Enfield YJS prior to entering custody, the SALT will liaise with the custodial establishment to arrange a screening. Where the establishment does have the capacity to carry out a screening, the Enfield YJS Resettlement Officer has been trained to complete the SAL screening which will be reviewed and assessed by the SALT.   * **Mental Health needs – Clinical Psychologist**   Enfield YJS Clinical Psychologist will liaise with custodial establishment to have an oversight of any support being offered regarding emotional wellbeing and mental health. This ensures throughcare support is in place where a child will require ongoing CAMHS involvement when back in the community. All children will have an emotional wellbeing and mental health appointment scheduled with the Enfield YJS Clinical psychologist within the first 2 weeks of returning to the community. The clinician offers case consultations and support to practitioners. | ICS commissioned clinicians, provided by the BEH Trust |
| **Substance Misuse** | * **Humankind** provides **substance misuse services** for children in Enfield.   Humankind commenced delivery of Enfield’s Young People’s Substance Misuse Service named ‘Insight Enfield Sort It!’ from 1st April 2023. The service supports young people up to the age of 24 with reducing or stopping their substance misuse and delivers parenting support to parents who misuse substances to minimise the impact it has on their children.  The service provides a dedicated Substance Misuse worker who is co-located with the service for 2-3 days a week.  There are clear referral pathways for treatment and targeted support, involving harm reduction support. Where a child has received support regarding substance misuse prior or whilst in custody, and requires ongoing support on release to the community, a referral will be made to Humankind.  . | Public Health commissioned service, provided by the Humankind. |
| **Families (whole family approach)** | * **Family Support**   Referral to Early Help to access targeted family support can be made via Children’s portal. A dedicated Early Help worker will be allocated to undertake an Early Help Assessment on the whole family and their needs and will agree with family a plan of support. For additional support for younger siblings under the age of 5, referral can be made to Enfield Children Centre provision. [Community Hubs - Enfield Children's Centre (ccenfield.org)](about:blank)   * **Safeguarding concerns** for a child coming out of custody or their siblings will be referred to Enfield MASH via Children’s Portal. * **Safeguarding and health concerns for a parent/carer** of a child, will be referred to Adult’s Enfield MASH. * **Family Group Conferencing** - drawing on family and friends, mobilising resources and support within extended family should be considered where appropriate to support resettlement. * **Strengthening Families (Family Coaches)** – an in-house referral to access additional support from Family Coach to support and advocate for family on any issues, challenges they may have can be considered. * **Community Hubs (Enfield Town, Edmonton)** –face to face support for all residents with a range of needs and vulnerabilities through case work. Community Hub Ambassadors provide support with the following issues – money, jobs and skills, health and well-being and housing sustainability and access to food pantry. No referral is needed. [Community hubs and food pantry | Enfield Council](about:blank) * **Ponders End Youth and Family Hub –** provide support for families with children age 0-19 and up to 23 with SEND. Family Hub Navigator will navigate family to the right service within the local service offer that includes, perinatal mental health services, breastfeeding, health visiting, midwifery, parenting programmes, support with parents with children with SEND alongside of positive activities.   [Youth and Family Hubs | Enfield Council](about:blank)   * **Domestic abuse concerns – Solace or Early Help IDVA**   Adults experiencing domestic abuse can access support from IDVA either via in house provision or via a referral to the Solace.   * **Wellbeing Connect Services**   Wellbeing Connect provide one-stop-shop care approach to families experiencing mental health and domestic abuse through variety of services such as independent advocacy, monthly support group workshops and training, DA support, respite support and signposting to other services.  [Our Services – Wellbeing Connect Services](about:blank)   * **Early Help Directory** –a directory for families and professionals to find help and support, services available to meet their needs. Due to go alive in autumn 2023. * Informed Families Directory   [Informed Families (enfield.gov.uk)](about:blank) | Enfield Early Help  Enfield Children and Family Service – MASH  Enfield Adult Social Care Service  Youth Justice Service – Strengthening Families Team  Customer and Communication Services  Enfield Early Help with partners  Early Help/Solace  Wellbeing Connect Service – charity  Council Early Help  Enfield Council |
| **Finance, benefit, and debt** | Resettlement worker will help with:   * opening up bank account, budgeting, liaising with Home Office re EU settled/pre-settled status and no recourse to public funds * access to **Household Support Fund**   This is a discretionary support fund available to Enfield residents who are in financial difficulties, for example struggling with food, utility bills and other household essentials.  To make sure that the limited funds can be used to support as many residents as possible, the maximum total award per application will be £5000.   * **Access to support via Section 47** if applicable for children in need and those on child protection to meet their needs.   Discussion should take place with child’s/family’s social worker to ensure assistance is provided to meet the needs.   * **Finance and debt advice via signposting to the CAB**   [Search - Citizens Advice](about:blank)   * **Benefits, job search and job readiness** via referral to the DWP advisor via Early Help for advice and support with benefits * **Devolved Budget** within Youth Justice Service – providing financial assistance to support re-settlement plan * **Access to food assistance via**: * signposting to food pantry in Community Hubs [Community hubs and food pantry | Enfield Council](about:blank) * signposting to Food Bank [North Enfield Foodbank | Helping Local People in Crisis](about:blank) * signposting to Enfield Alliance Warm Hubs [Warm hubs | Enfield Food Alliance](about:blank) * signposting to Felix project [Felix's Kitchen (thefelixproject.org)](about:blank) * supermarket vouchers funded from devolved budget * Leaving Care financial support – children with leaving care entitlement will receive financial support |  |

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| **Pro-social identity and positive lifestyle as part of our ‘Child First’ commitment** | Re-settlement worker will consider child’s identify, aspirations, interests and motivation to change and identify in consultation with child activities that will support shift from offending to pro-social identity. Activities should be personalised to the child.  Examples of interventions:   * **Referral to Enfield YJS Intensive Youth Support Officer within 2 weeks**, following release to identify interests and lifestyle choices to help find activities that foster positive lifestyle. * **Use of devolved budget** can be used to buy i.e. learning courses, gym pass to enable child to engage with positive activities * Referral to **Tottenham Hotspur Foundation** to access sport and positive activities and employment and skill support. [About Spurs Foundation | Tottenham Hotspur](about:blank) * **Summer University** – providing a diverse range of learning courses and activities during summer school holidays. Summer Uni 2023 Time Treck theme – will provide 80 free courses such as First Aid, martial arts, music production, make your own movies, hairdressing, cooking etc.   [Get set for Summer Uni | Enfield Council](about:blank)   * **Youth Guardian support** – to keep child safe if they are at risk of exploitation. * **St Giles Trust workers** – referral can be made for those children who need intensive mentoring support to break the cycle of offending   **Inspiring Young Enfield** – providing enriching, learning activities for children and young people. [Inspiring Young Enfield - Youth Enfield & Free Activity Portal for Young People (taptub.co.uk)](about:blank)     * **Mentoring** – young people can access support from a mentor (a trusted adult) to guide them through any challenges or needs they may have and provide them with support and encouragement to achieve their aspirations. * **Youth Centres** – providing positive activities and safe spaces and access to youth support via 5 Youth Centres in areas of high levels of Serious Youth Violence. [Youth development | Enfield Council](about:blank) * **Youth Consultant –** YJS scheme for positive engagement of young people in citizenship and review/co-production of services. * **Safeguarding Ambassadors** – children and young people can get involved in a variety of projects with Safeguarding Enfield Partnership for example, action research, providing feedback on children’s services, project work. * **Youth Leadership Academy** – is for young people aged 13-19. The scheme helps them to gain formal recognition for their involvement as leaders in the design, delivery, commissioning, and evaluation of services for children and young people with focus on citizenship. Young people graduating from the Academy can apply for part-time paid youth work positions. * **Youth Council –** children can stand in local election every two years to become local Youth Councillors. * **Youth Offer –** overview what is available can be found on the website. [Home - Youth Enfield & Free Activity Portal for Young People (taptub.co.uk)](about:blank) * **Volunteering –** YJS reparation offer can also facilitate volunteering for children in food banks or other areas of work that may be of an interest in children. Enfield Voluntary Action can provide support about how to become volunteer and information on current volunteering opportunities within local charities. [Enfield Voluntary Action – Positive social action | Supporting voluntary and community organisations in Enfield | Helping Enfield residents become volunteers (enfieldva.org.uk)](about:blank) * **Boxercise** – provided by North London Box Fit, providing boxing for fit training courses and free Box Fit lesson. [Boxing for Fitness - Boxercise Edmonton (northlondonboxfit.co.uk)](about:blank) * **Joe Morris Foundation Boxing** – providing boxing, personal development, music production, workshops, role models that allow children and young people to be the best they can be. [JOE Morris Boxing Club — NEXUS Enfield](about:blank) * **YJS group work programme** – offering AQA accreditation of children’s learning. * **Young Carers support** – access to information, advice, guidance, care and respite activities for young carers age 5-18. [We can help! We’re EyPIC!! – Enfield Carers Centre](about:blank#:~:text=Enfield%20Carers%20Centre%20now%20has%20a%20fabulous%20service,interests%20and%20make%20friends%20with%20other%20Young%20Carers.) * **Vanguard project** – a placed based therapeutic youth support for children and young people at risk of violence and exploitation. Based in Craig Park Youth Centre. * **Project Dove** – violence reduction social prescribing project, offering support and mentoring to children and young people. | Youth Justice Service  Tottenham Hotspur Foundation  Enfield Council Youth Development Service  Youth Justice Service  Commissioned by Community Safety – St Giles Trust  Enfield Council Youth Service  Enfield Voluntary Action  North London Boxfit  Joe Morris Foundation supported by Enfield Council’s Nexus project  Youth Justice Service in partnership with Youth Development Service  Enfield Young People in Caring  BEH NHS with partners, supported by Enfield Council  Enfield Council Early Help in partnership with NCL Health Inequalities Group. |

**2.4 Resettlement planning**

Every child has an individualised plan following the 7 pathways framework as detailed above. It is created at the point of children entering custody, supporting child towards both custody and community goals from the very start of their sentence (appendix 1). This support is based around the pathways to constructive resettlement, looking at both structural and personal support.

Resettlement plans are personalised to meet child’s unique needs. The plans must be strengths based, positive, and future focused. They need to consider diversity and identify constructive activities, focusing on non-criminal identity. The wishes of the child will always be at the heart of decision-making with children. Plans must be regularly updated on progress and options. Enfield YJS will work collaboratively with the child, parent(s)/carer(s), and other professionals to offer the right support at the right time, considering important milestones in a child’s development such as turning 18 years old, starting college/job, becoming a parent. Plans work towards the long-term goals of the child and incorporate contingency planning for when circumstances may change.

Please see appendix 3 for the leaflet we provide to children and their parent/ carers to help prepare them for custody.

1. **Transition to the Adult Estate**

All children turning 18 will be supported by their case manager and the resettlement worker to prepare them for this transition. This is overseen by the Y2A transition panel.

1. **Keeping the child Safe within the re-settlement process**

There are several processes that need to be followed to keep a child safe when resettling into the community:

* Referral to the YouthXtra programme which will provide an enhanced personalised support to reduce risks to re-offending.
* All children being released from custody will be discussed at the Enfield High Risk Panel (HRP) 6 weeks prior to release, where the victim worker sits on the panel to represent the voice of the victim(s) and additional conditions for the Notice of Supervision/ Licence are discussed. Additional conditions that can proposed and discussed include:
  + Not to Contact the victim directly or indirectly including social media
  + Exclusion Zone
  + Restorative Justice interventions
  + Indirect/Direct Reparation
  + Prohibited Activities
* Where there are concerns of criminal or sexual exploitation, a referral to SAFE should be made alongside an NRM referral.
* A safety plan should be completed where there are known risks to the child.
* The YJS Youth Guardian should be made aware of the child’s release, ensuring that the universal screening tool and keep apart list is completed prior to release. This will ensure that children are feeling safe when attending appointments and that appointment is scheduled I a safe space.
* Where there are concerns about the risk of extra-familial abuse, case consultation should be sought from the Contextual Safeguarding Hub.
* For those Children who have received a custodial sentence of 12 months or more, if relevant (Level 2), they will be referred to MAPPA 6 months prior to release and a MAPPA meeting will be convened where the VLO attends and share the views and thoughts of the victim and any additional conditions that they may have requested.
* The embedded document below contains Enfield YJS’s risk management guidance that should be followed when assessing and managing risk.



1. **Release on Temporary License**

There is an expectation that Release on Temporary License (ROTL) will be used where appropriate. If there are no reasonable grounds to refuse ROTL then this should be escalated by the operations manager.

1. **Victims**

The safety and wellbeing of victims is of paramount importance to Enfield YJS. To safeguard victims from future harm, discussions are undertaken at a multi-agency level. Any child who receives a custodial sentence of 12 months or more, the Senior Court Officer will notify the Victim Liaison Officer (VLO) and ascertain the thoughts of the victim in terms of safety measures that they may require when the child returns to the community. These measures are then used part of the Notice of Supervision/Licence conditions.

The Victims Team at Enfield YJS contact every victim and identify the victims ‘thoughts on Restorative Justice, letters of explanations and additional Notice of Supervision/ Licence conditions.

1. **Information sharing**

When a child enters the secure estate, information is to be shared with the following agencies:

* Where a child is remanded or is known to children’s social care then they are to be notified immediately by the court team.
* Information to be shared with SEND team within 24 hours as per SEND joint working protocol.



* The appropriate Asset+ module and placement information to be shared with YJB placements team immediately so the child can be placed promptly with no delays.
* If the child is sentenced to custody and was known to social care, the social worker should be notified of this.
* As part of the re-settlement process any health and wellbeing concerns identified whilst in custody should be shared with the YJS health in justice team to ensure that the needs of the children continued to be support post release.

1. **Devolved budget**

Each child returning to the community may have different needs. Devolved budget can be used to buy equipment, resources, clothing, or activities to support re-settlement process. The use of a devolved budget can help to maximise the child’s opportunities on return to the community. For example, this could be used to pay for a provisional driving license, clothes for education/ employment, equipment to support their education etc.

**Appendix 1**



***Enfield Youth Justice Service***

**7 Pathways; Integrated Resettlement and Support Plan – Custody to Community**

**Name of child:**

**Who is in the child’s network:**

**Date of plan:**

**Date of Sentence:**

**Early Release:**

**Mid-Point:**

**Community Review:**

**End of Order:**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Area | | | What is the goal? | How will this happen? | Who will do it? | When will this be done? | | | Progress |
| Accommodation: | **Custody:** | |  |  |  | |  |  | |
| **Community:** | |  |  |  | |  |  | |
| Education, training, and employment. Including EHCP plan review if required: | **Custody:** | |  |  |  | |  | |  |
| **Community:** | |  |  |  | |  | |  |
| Health: | **Custody:** | |  |  |  | |  | |  |
| **Community:** | |  |  |  | |  | |  |
| Substance  Misuse: | | **Custody:** |  |  |  | |  | |  |
| **Community:** |  |  |  | |  | |  |
| Family, carers, and support: | | **Custody:** |  |  |  | |  | |  |
| **Community:** |  |  |  | |  | |  |
| Finances: | | **Custody:** |  |  |  | |  | |  |
| **Community:** |  |  |  | |  | |  |
| Pro- social identity | | **Custody:** |  |  |  | |  | |  |
| **Community:** |  |  |  | |  | |  |

|  |  |  |
| --- | --- | --- |
| Prison Meeting: | Planned Date: | Actual Date: |
| IPM |  |  |
| 1st Review |  |  |
| Review |  |  |
| Review |  |  |
| Early Release |  |  |
| Final Review |  |  |

**Signatures:**

Young Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/carer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

YJS Resettlement Officer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_

YJS Case Manager: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_



***Enfield Youth Justice Service***

**7 Pathways; Integrated Resettlement and Support Plan – Custody to Adult Services**

**Name of child:**

**Who is in the child’s network:**

**Date of plan:**

**Date of Sentence:**

**Transfer date:**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Area | | | What is the goal? | How will this happen? | Who will do it? | When will this be done? | | | Progress |
| Accommodation: | **Custody:** | |  |  |  | |  |  | |
| **Transition:** | |  |  |  | |  |  | |
| Education, training, and employment. Including EHCP plan review if required: | **Custody:** | |  |  |  | |  | |  |
| **Transition:** | |  |  |  | |  | |  |
| Health: | **Custody:** | |  |  |  | |  | |  |
| **Transition:** | |  |  |  | |  | |  |
| Substance  Misuse: | | **Custody:** |  |  |  | |  | |  |
| **Transition:** |  |  |  | |  | |  |
| Family, carers, and support: | | **Custody:** |  |  |  | |  | |  |
| **Transition:** |  |  |  | |  | |  |
| Finances: | | **Custody:** |  |  |  | |  | |  |
| **Transition:** |  |  |  | |  | |  |
| Pro- Social identity | | **Custody:** |  |  |  | |  | |  |
| **Transition:** |  |  |  | |  | |  |

|  |  |  |
| --- | --- | --- |
| Prison Meeting: | Planned Date: | Actual Date: |
| IPM |  |  |
| 1st Review |  |  |
| Review |  |  |
| Review |  |  |
| Review |  |  |
| Handover meeting |  |  |

**Signatures:**

Young Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/carer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

YJS Resettlement Officer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

YJS Case Manager: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Appendix 2**

**Resettlement Officer Flow Chart:**

**Remand**

**YJS Case Manager to have a discussion with both the resettlement practice lead and the resettlement officer and invite the resettlement officer the initial remand meeting (IRM)**

**Resettlement Officer to attend the IRM and introduce themselves, their role and responsibilities to the young person and their parent/carer at the meeting.**

**Where it is not possible for face-to-face contact then other forms of communication, such as the Email a Prisoner service, should be utilised.**

**The resettlement officer will start the 7-pathway plan after this meeting**

**Resettlement Officer to contact parent(s)/carer(s) for introduction after the IRM if they were unable to attend**

**Resettlement officer will attend all subsequent review meetings**

**7 Pathways Plan will be updated every review meeting.**

**Resettlement Officer will carry out monthly visits in addition to any planning meetings and visits by YJS Case Manager**

**If a young person is made the subject of a BSP at any stage, then the role of resettlement officer at this juncture comes to an end.**

**If a young person remands status is ended either because the charges are dropped, or they have been found not guilty then the role of the resettlement officer comes to an end formally. However, the young person will be offered voluntary period of up to 4 months**

**If the young person is sentenced to a community order, then the role of the resettlement officer ends.**

**If the young person receives a custodial sentence, then the custodial sentence flow chart is to be followed.**

**Resettlement Officer Flow Chart:**

**Sentenced Children**

**YJS Case Manager to have a discussion with both the resettlement practice lead and the resettlement officer and invite the resettlement officer to the sentencing hearing where there is a strong possibility of a custodial sentence.**

**Resettlement Officer to introduce themselves as part of the Enfield YJS court team as specifically the resettlement officer.**

**If a young person is sentenced to custody the resettlement officer will meet the young person in the cells and go through with them his roles and reasonability’s**

**Resettlement Officer should see the child within the first 5 days of entering custody and complete the About Me!**

**Where it is not possible for face-to-face contact then other forms of communication, such as the Email a Prisoner service, should be utilised.**

**Resettlement Officer to contact parent(s)/carer(s) for introduction within first 5 days of child entering custody**

**YJS Case Manager to schedule Initial Planning Meeting within 10 working days of child entering custody (for Remand to YDA cases the Initial Remand Meeting (IRM) must take place within 5 working days of child entering custody)**

**Resettlement officer will attend IPM/IRM and all subsequent review meetings**

**7 Pathways Plan to be created following IPM/IRM and updated after every review meeting.**

**If the young person turns 18 during the custodial element of their sentence the 9-pathway plan will include the youth to adult transitional work.**

**Resettlement Officer will carry out monthly visits in addition to any planning meetings and visits by YJS Case Manager. During the second 1-2 monthly visit the resettlement officer will complete the and Gender bread exercises as part of the resettlement pack.**

**The resettlement officer will accompany the YJS case manager and undertake a home visit 10 days prior to release to the identified accommodation where the young person will return to upon release**

**When child transitions back into the community the Resettlement Officer will continue to offer after care support and continue to work on the 7-pathway plan.as part of Notice of Supervision (NoS)/License period**

**The Resettlement Officer will offer voluntary support for up to 4 months following completion of NoS/License period, if required by the child.**

**If a young person is transitioned to a adult YOI then the resettlement officer will offer up to 4 months voluntary intervention after the YJS intervention is formally ended.**

**The Resettlement Officer will visit the child prior to release and after the final review an complete the final Attitudinal Survey**

**Appendix 3**

